

Chapter Projects Committee Duties

The Projects Committee shall handle the chapter project sales activity, in cooperation with the State Project Chairperson.

This includes:

- A. Selecting an assistant chairperson.
- B. Arranging for sufficient help to do what needs to be done.
- C. Keeping in contact with the State Project Chairperson in regards to rules and numbers.
- D. Notifying chapters whether or not they need to supply sales tables via the mail-back letter.
- E. Assigning sales spots in desired area, as needed.
- F. Cleaning the sales area after the project sales are over.
- G. Reporting to the treasurer, within fifteen (15) days of any expenses that may have occurred and income obtained from forfeited deposits.
- H. Reporting to the secretary within fifteen (15) days:
 1. Number of chapters selling.
 2. Number of chapters that failed to show for the sale.
 3. Information that could be of value to future committees in this area.