

Commercial Committee Duties

The Commercial Committee shall have the duty to obtain and serve the commercial vendors that will be a part of this campout.

This includes:

- A. Selecting an assistant chairperson.
- B. Having sufficient people on hand from 12:00 NOON Thursday and until 12:00 NOON Friday to aid the commercial booths to locate their assigned site and getting set up.
- C. As soon as possible, contact either by mail or in person, any vendors you feel would be a benefit to our members. You are responsible for the contracts, camping arrangements, gate passes, and clean-up.
- D. Having the MSA President sign all commercial contracts.
- E. Collecting door prize donations from commercial vendors
- F. If vendors camp on grounds, they pay the actual camping fee in the MSA/campground contract.
- G. Working with the Grounds Committee in assigning outside display and camping space for the vendors. All food vendors **MUST** have a water hook-up (vendor supplies his own hoses). Work with Grounds to set aside a parking area for commercial exhibitors to use. Have it relatively close to the commercial area.
- H. Contacting the County Health Department to verify their rules. Some counties will accept the state permit and not require a separate permit. Some counties insist on an inspection. The contract may be modified to fit the situation - **BUT** a permit from some Health Departments is required.
- I. Having on the committee someone qualified to handle the safety of the extension cords as provided in the terms and conditions of vendors contracts.
- J. Giving a list of vendors who are camping to the Registration Chairperson so as to be included in the campout count.
- K. Giving a list of vendors to the committee preparing the program so they are listed in the program.
- L. Forwarding camping fees to the campout treasurer.
- M. Making sure that the grounds are clean on Sunday, when all commercial people have left.
- N. Within fifteen (15) days turn over to the treasurer a report of all commercial money received.
- O. Within fifteen (15) days turn over to the secretary a written report that includes:
 1. The total number of booths.
 2. The total number of food booths.
 3. Comments received from the commercial people.
 4. A list of names and addresses of vendors.
 5. Any comments that its felt could be used in the future to improve this committee's duties.