

Grounds Mapping Procedures

- A. Prepare or obtain from the grounds owner a detailed, to scale, map of the grounds as soon as possible after getting the bid. The map should show:
 - 1. Buildings.
 - 2. Existing roads.
 - 3. Trees.
 - 4. Water supplies.
 - 5. Rest rooms.
 - 6. Areas too rough, too small, too wet, etc. to use.
- B. On a prepared map, scale in individual lots at the determined size and at an angle, if that is the plan and roadways. Have this done well before the close of registration.
- C. Using a copy of the layout, mark-in chapter locations. Mark each individual site for easier use by the parking committee.
- D. Once all campers have been located on the copy, place them on the master and have enough copies made to serve the needs of every one needing a map. This should include:
 - 1. One for registration at the gate.
 - 2. One for hospitality.
 - 3. One for Campout Chairperson.
 - 4. Enough so that each parking person on duty has one.
 - 5. Enough so that each security person on duty has one.

SAMPLE MAP: